

STAFF REPRESENTATIVE GROUP

OBJECTIVES OF THE SRG:

- A. To provide a forum for the introduction of staff-related concerns of the Division of External Affairs.
- B. To discuss such issues and concerns and determine whether an item can be resolved within the Division of External Affairs.
- C. To make recommendations that a staff concern be introduced to the University-wide Staff Council.

AGENDA

August 11, 2011 – 11:00 AM - Milledge Center

1. Welcome and Opening Remarks
2. Approval of minutes from the meeting on June 9, 2011
3. Report of the Chairperson
 - a. Staff Council Update with Vice Chair
4. Old Business
 - a. SRG Representative Binder
 - b. SRG Visibility Committee
 - i. SRG Website
 - c. Gator-Hater Breakfast – October 28th
 - i. Choose planning committee leader
 - ii. Venue Update
 - iii. Door Prize Update
 1. Appeal letter template
5. New Business
 - a. Replacement Members
 - i. Susan Spradley (replacing Jan Nixon)
 1. Office of the SVPEA, Principal & Major Gifts, and Donor Relations
 - ii. Replacement needed for Ashley Freeman
 1. Special Events and Government Relations
 - b. Newsletter (Next Issue)
 - c. Staff Concerns
6. Adjournment

CALENDAR ALERT!!!
2011-2012 Meeting Schedule

October 13, 2011

December 8, 2011

February 9, 2012

April 12, 2012

*May 10, 2012

*Special called meeting for officer elections

Next Meeting: October 13, 2011

11:00 AM

Location: TBD