

# University of Georgia – Division of External Affairs

## Staff Representative Group Meeting

Location: Wray-Nicholson House Conference Room

Date: August 9, 2012

### Members Present:

Marcus Jennings

Laura Bray

Brenda Bryant

Andrew Crain

Terri Franks

Ginny Ingles

Sandy Ledford

Mickey Montevideo

Andrea Parris

Meeting was called to order by Marcus Jennings, Chair.

Minutes approved from last meeting on August 9, 2012.

### Opening Remarks:

1. April King has left Office of Special Events, and will no longer be on SRG. Marcus is working with the Special Events office to secure a replacement.
2. SRG is also still searching for an additional representative for Public Affairs.
3. The handout bundle document through email was well-received and will continue.

### Chairperson's Report:

1. Staff Council Update with Vice Chair

Staff Council met in July. However, no SRG representative was able to attend. SRG will rely heavily on the minutes for updated information.

  - a. Tom Gausvik, UGA VP of HR was the guest speaker. He highlighted the TRS changes that began July 1, 2012. He also discussed that the UGA staff compensation plan is undergoing a reforming process.
  - b. All staff are encouraged to attend the High Impact Leadership Program.
  - c. The new Staff Council website is live. It is [ugasc.uga.edu](http://ugasc.uga.edu).

### Old Business:

1. SRG Website
  - a. Andrew Crain has volunteered to be IT Liaison to Greg Harmelink for the website. Any content or input needs, suggestions or comments for the website need to be sent to Andrew.

- b. The site is complete, except for uploading some historical data and photos.

## 2. EA Recognition Party Presence

- a. Should SRG continue to play a role in the planning of this party? To be determined.

## 3. Division Newsletter

- a. SRG Chair will continue work on submissions for this year's issue.
- b. Deadline for content submissions is August 31, 2012.

## **New Business:**

### 1. Gator-Hater Breakfast-October 26, 2012

- a. Location Confirmation: Visitors Center
- b. Parking-Sandy to contact parking services for deck passes
- c. Door Prizes-Laura Bray is heading the door prize effort. Please try to get donor information at the time of donation.
- d. Entertainment-Mickey to contact Athletics about Cheerleaders attending.
- e. Décor-Marcus to provide music, centerpieces, tablecloths, eye candy. Campus Catering will also provide some additional things for us.
- f. Campus Catering-beverages-Mickey to contact Campus Catering regarding beverages, paper products, additional décor. She will work with Teresa Guthrie on the budget for this.
- g. Communications-Stephanie to work on promotional flyer. We also discussed a possible "special communication" to last year's attendees.
- h. Post Event-Laura to send out thank you letters to sponsors/door prize donors. SRG will talk with Bulldawg Illustrated to see if there is interest in a publicity opportunity for the breakfast.

### 2. Staff Concerns

- a. Safety Issue-Windows at the Milledge Center do not open.
- b. Is there any published information on the health insurance premium increases?
- c. UGA Homepage-Staff/Faculty Feature seems outdated.

With no additional new business to discuss the meeting was adjourned.

We will meet again on October 11, 2012 at 11:00 am at the Milledge Center Large Conference Room.