

University of Georgia – Division of External Affairs

Staff Representative Group Meeting

Location: Hodgson Oil Building Conference Room
Date: December 8, 2011

Members Present:

Marcus Jennings
Christine Jepsen
Laura Bray
Greg Harmelink
Danielle Free – proxy for Sandy Ledford
Ginny Ingels
Susan Spradley
Laura Ledgerwood
April King
Andrea Parris
Mickey Montevideo

Meeting was called to order by Marcus Jennings, Chair.

Minutes approved from last meeting on October 13, 2011.

Old Business:

1. Staff Council Update with Vice Chair

- a. November Meeting – Speakers were Tim Chester and Brian Rivers of EITS. They discussed the UGA security breach. A website regarding the fraud issues is available to UGA employees; fraudconcerns.uga.edu. Mickey Montevideo also mentioned Brian Rivers has an article in the AJC regarding the same issues.
- b. The new workers comp documents should be placed in all break rooms or employee visual areas around campus.
- c. The UGA child care has a website; UGA.childcare.com
- d. The December meeting was cancelled due lack of discussion items.

2. SRG Website Update

- a. Tom Landrum has approved the site but Greg Harmelink is still waiting to meet with a director concerning the site.
- b. Laura Ledgerwood brought up the issue of photos for the website. Possibly the photos representatives have for their UGA my id can be used for the site or you may go down to the Tate Center to have a new photo taken.

3. SRG Newsletter

- a. Laura Ledgerwood discussed the department submissions for highlights, positive info, or informative info to be entered in the January newsletter. Laura explained how the submission should be one to two sentences. A deadline of December 14th was given to have each submission to Laura.
- b. Laura explained that only the departments who submitted highlights or informative info will be mentioned in the newsletter.

New Business:

1. Progress report for Tom Landrum

- a. Marcus is to meet with Tom possibly in January to update him on the events of SRG.
- b. Marcus asked the group for any suggestions on things to bring forth to Tom and it was suggested to ask Tom what his expectations for SRG were and if he has any ideas or projects for the group.

2. Staff Concerns

- a. Mickey Montevideo brought up the ergonomics issue once again and Marcus is currently working on presenting this to the Staff Council.

With no additional new business to discuss the meeting was adjourned.

We will meet again on February 9, 2012 at 11:00 am. The location will be determined at a later date.

Addendum

The discussion was brought forth after the meeting regarding the re-organization within the Development Office. Members Ginny Ingels, Laura Bray, and Susan Spradley have concerns about their areas of representation and if those areas should be rearranged based on the Development re-organization. Marcus is to meet with them in January to discuss making any necessary changes.