



UNIVERSITY OF GEORGIA

Development & Alumni Relations

NEW EMPLOYEE INFORMATION SHEET

Name: _____

Start date: _____

Position: _____

UGA Email: _____

Phone: _____

Office Location: _____

Birthday: _____

Welcome Announcement:

On behalf of _____ (hiring manager, department):

*****Please attach headshot to email along with this completed form*****

Listservs: _____